

Scituate Housing Authority
791 Country Way
Scituate, Massachusetts 02066
Telephone 781-545-3375 Fax 781-544-0058

KATE LEAHY, Chairperson
JILL CAFFREY
JILL BERESFORD
HERBERT OSBORNE
WILLIAM GEARY

Dan Ouellette, CME
Executive Director

MEETING AGENDA

FOR THE SCITUATE HOUSING AUTHORITY'S REGULAR MEETING TO BE HELD ON
TUESDAY, SEPTEMBER 17, 2024 AT 6:30 PM AT 791 COUNTRY WAY IN SCITUATE, MA.

Welcome Commissioner William Geary!

CALL TO ORDER **TIME:** _____

Roll Call

1. Approve August 13, 2024 Minutes
2. Approve Accounts Payable Warrant (Aug 28 and Sept 13)
3. Accept Monthly Financial & Reconciliation Report (July report should be ready.)
4. Accept September Staff Reports (Director, Leased Housing Mgr., RSC)

New Business

- A. Authorize E.D to sign Utility Contract (See Email Dated 8/28)
- B. Authorize E.D. to sign contract with Secure Energy (procurement service at no cost)
- C. Authorize E.D Salary for FY 2025 Budget.
- D. Inform Board of Progress in Capital Improvement Projects (Director's Report)
- E. Review of Mass NAHRO Conference Sept 8, 9, 10, 11 (Director's Report)
- F. Budget FY 2025 highlights
- G. Review O.D. Answering Service proposal
- H. Offer Certificate of Appreciation to Jon Duane for ___ years of service to SHA
- I. Authorize "Write off" in the amount of \$ 311.00
- J. Commissioner comments
- K. Adjourn

Executive Session: none

AFTER THE MEETING:

Ongoing Sessions