

**Scituate Housing Authority**  
791 Country Way  
Scituate, Massachusetts 02066  
Telephone 781-545-3375 Fax 781-544-0058

KATE LEAHY, Chairperson  
JILL CAFFREY  
JILL BERESFORD  
HERBERT OSBORNE  
WILLIAM GEARY

Dan Ouellette, CMAA  
Executive Director



**MEETING AGENDA**

FOR THE SCITUATE HOUSING AUTHORITY'S REGULAR MEETING TO BE HELD ON  
TUESDAY, JANUARY 14, 2025 AT 6:30 PM AT 791 COUNTRY WAY IN SCITUATE, MA.

**CALL TO ORDER**

**Roll Call**

1. Approve November 19, 2024 Minutes
2. Approve Accounts Payable Warrants
3. Accept Monthly Financial & Reconciliation Reports
4. Accept Director's Report January 2025

**New Business**

- A. Annual authorizations for E.D.
  - a. Sign upcoming CFA Amendments and inform Board at next meeting
  - b. Implement regulatory changes (HUD, EOHLC, etc.) and inform Board at next meeting.
- B. Policy update to Tenant Charge list for tenant damages.
- C. Policy update: Smoking Policy to include Informant Reporting Policy
- D. Authorize new Lease for home on First Parish Road.
- E. Inform Board - Social Security payment schedules have changed.
- F. Request Authorization to sign RetroFit contract (bid for grant funds) at \$0 net cost.
- G. Mass NAHRO Legislative Day—and 2025 Priorities
- H. Board meeting schedule
- I. Commissioner comments
- J. Adjourn

Executive Session: none

Next Meeting February TBA

***Please notify Dan Ouellette (781-545-3375) by 12 noon on Monday, January 13<sup>th</sup>  
to request any aids and services for this meeting.***

AFTER THE MEETING: – none for January